



**Humanistic and
Integrative
Psychotherapy Section
Assessment Board**

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**REPORT FORM FOR THE ASSESSMENT AND
RE-ASSESSMENT OF ORGANISATIONS OF THE HIP
SECTION OF UKCP**

1. Name of assessed or re-assessed organisation

**The Wealden Psychology Institute
2, Quarry View,
Whitehill Rd,
Crowborough
East Sussex TN6 1JT**

2. Date of visit ;

Saturday November 7th 2009

3. Please state if this organisation

A training organisation

An accrediting organisation

3.1 A training organisation.

3.2 The Wealden Institute is being assessed as part of the HIPS Member Organisation the Institute for Transactional Analysis. It can train people up to the level required for registration with UKCP. ITA then assesses the candidate for their final examination and application to the UKCP register. The assessors were looking at training standards and Ethics processes for the centre, as well as the physical properties of the building.

4. Comment on the structure of the organisation. Does the structure ensure that the staff is properly accountable and that concerns of the students are seriously considered?

4.1 Wealden Psychology Institute is a limited company. There are several divisions. The psychotherapy is taught at Wealden College at the above address.

4.2 There are three Directors, Joanna Beazley Richards, her husband John Baxendale, and Robert Haddock

4.3 The College was founded in 1986 Joanna Beazley Richards. They have just created standing Committees for Ethics, Equality and Diversity and the Trainers meet regularly to oversee the training of the students.

Were you able to see enough of the organisation to form a judgement about its suitability to enter the HIP section or to pass the re-assessment:

Yes, the Assessors met with the following members of staff

Joanna Beazley Richards	Director of the TA programme/ Foundation Tutor
Lynne Goddard	Lead tutor of the advanced training
Karen Cesarano	Assistant tutor
John Renwick	Tutor
Gordon Law	External Moderator
Mary Tweed	External Examiner
Robert Haddock	Director of the College
Fran Harris	Deputy Director of the TA Programme
John Baxendale	Director
Kerry ?	Office Manager

5. Were any of the HIPS criteria not met as regards training standards? Please list these.

Training hours were 600 hours of professional training, and 150 hours of supervision. This does not fulfil the HIPS requirements, although further training is required before taking the CTA exam . The process of examination is controlled by ITA who is the Member Organisation of HIPS. This will need to be verified with ITA. All other criteria were fulfilled.

6. Please comment on the accommodation for the training including teaching space, facilities for students and administration.

6.1 The training takes place in a 3 storey house with an outside building with a large group room in it. The rooms are well decorated for training and counselling purposes. Students are able to rent the smaller breakout rooms outside training hours for use as counselling rooms. Facilities for refreshments are available to students. Students commented on the relaxed and homely atmosphere of the training centre.

The Directors have just had planning permission to build a two storey group facility on the site of the outside building and hope to have this finished in about a year from now. This will allow for larger disabled toilets and choice of training rooms.

6.2 a) Disability Assess:

6.2 a).1 The building has a level entrance which is good for disabled student access, with training rooms and a wider toilet on the ground floor. Kitchen access is also on the ground floor, as is the office. This means that Wealden College could provide for disabled students, office workers and trainers in the building. This will be even better when the proposed new building referred to above is open. There are rails to assist people with walking difficulties.

6.2 b) Library:

6.2 b).1 There is a dedicated library for students. This is adequate with most of the books, not unexpectedly concentrating on ITA literature. Other modalities were represented. There was no dedicated photocopier access for students here, but the office offers this service to students for a small fee. Computer access is being set up when the office staff are sure that the confidential office material has been isolated.

6. c) Office

6. c) 1 The office is managed by Kerry. Confidential student data is kept locked and only the trainers or the office manager have access. We were impressed by the care taken with health and safety issues.

6.d) Publicity Material

6.d) 1 Publicity is covered by the Student Prospectus and the website. There is also a link from the ITA website.

7. Give an account of the comments given by students.

7.1 We met with a large group of students. These were from those starting their 1st clinical year and one from the 3rd years. The remaining 5 students were just starting the Foundation year. They were all very appreciative of the teaching. The students reported that they found it easy to feed back to staff and that suggested changes were listened to and acted upon. When the assessors asked if they filled in feedback sheets on their experience at the end of the year they seemed bemused and said that this was not necessary as they talked about any difficulties either informally, or at the forum of staff and students.

There was a general feeling that the Student Handbook was indigestible and difficult to read. It was mainly given as a CD Rom. A recommendation regarding this is at the end of the report.

8. Did the teaching show:

9. a) Competence in the subject area

9. a) .1 WC attended a seminar on 'Self' given by John Renwick and Karen Cesaro with the clinical students at various levels. The Tutor is obviously very competent and experienced. CM attended a theory slot on Parent Adult Child given by Joanna who was clearly knowledgeable and encouraged lively discussion.

9. b) Appropriate teaching methods

9.b).1 The teaching started experientially in pairs and then threes. TA theory was then taught with handouts and theorists from other modalities quoted to illustrate various points. In Joanna's group, an exercise in pairs followed a presentation and discussion with handouts.

9. c) Ability to relate to students

9 c) 1 The interaction between students and tutor was lively and with good humour.

9.d) Student engagement

9 d) 1. The students were fully engaged in the seminar, and the atmosphere was relaxed and purposeful in both seminars.

9.e) Comment on the quality of the written work and tutor feedback.

9 e)1. We read several scripts from various years by students. Those that were case studies in preparation for their final examination were very competent and thorough, though there was little reference to other theories or enquiry of a self reflective nature demanded by academic work at Masters level. We understand that the exam required by ITA is defined as purely about transactional analysis. We shall be taking this further with ITA.

9e).3 All written work is double marked. There was detailed feedback as well as a clear marking system.

9.f) Are other Psychotherapy theories taught?

9.f. Yes. See above

9.g) How is feedback delivered to an unsuccessful Candidate?

9 g).1. This is done by ITA at the final assessment.

9 h) Can trainees get to exam without the HIPs required practice hours?

9 h) 1. The requirements for UKCP registration are clearly stated in the handbook, but we shall need to see how ITA monitor this.

9 h) 2 Therapy Hours

These are well within the HIPS requirements

10. EO / Diversity and Difference:

10 a) Where is social political context taught?

10 a) 1. . The assessors felt that diversity issues were embedded in the whole of the training as well having specific seminars. In fact these issues were central to the thinking of the whole organisation.

10 b) How is this addressed in the organisation

The organisation is in the process of setting up a Diversity and Equal Opportunities Committee

11. Research Module:

11 a) Please describe the teaching of this in the training

11.1 There is a research module available to students, but it is not in the main body of the training. We will have to check with ITA to see if all students have studied research methods.

12. Trainers CPD How is this addressed

12.1 The responsibility for trainers' CPD is held by ITA

- Do you have any suggestions that you think could be usefully taken up by the organisation?

See the recommendations below.

- Do you recommend that the organisation passes the assessment?

The Assessors recommend that Wealden College pass the assessment as a training organisation. They fulfil the criteria set by the HIPS Training Standards.

The training is well thought through and organised.

Please state any requirements made by the assessment team

No requirements were made by the Assessors

2) Ethics codes of practice and Complaints procedures

See the recommendations below

Please state any recommendations made by the assessment team

1) **The Student Handbook.**

The Assessors recommend that Wealden College review and reconsider the presentation of the student handbook to make it more user-friendly.

Changes might include any of the following.

- a) Creating a diagrammatic 'Path of Training' with steps needed to be achieved for TA or UKCP registration.
- b) Making the fees page more realistic by estimating the cost of therapy etc. This should be included in the prospectus as well.
- c) Including FAQs and a short answer followed by where the details can be found in the Student Handbook
- d) Getting a Graphic Designer to re-design the layout for easier reading.
- e) Producing a shortened paper version of material relevant to each year for the students in addition to the full version on CD. Giving a hard copy for each student as they join a new year. The CD Rom was not well liked by students.

The assessors liked the checklist produced for the Foundation year, and feel this could be a template for other years.

2) Further Courses

The assessors recommend that the College look at the possibility of offering a Masters, and running PEWs as suggested by our talk with the students and graduates.

3) Ethics And Complaints Documents

3.a) The assessors recommend that the College check out the legality of recommending no complaints to be accepted after 3 years.

3.b) That the Ethics committee consider opening the complaints process to those not connected with the College, e.g. lay people and people from other HIPS organisations. This is especially important should there be a grievance from a student. This would bring the procedures in line with UKCP best practice.

The assessors were impressed with the Training and the way it is delivered. They appreciated the levels of efficiency in the teaching and the administration.

The assessors thank all those whom we met and spent time with for their warmth and generosity and a willingness to hear what they had to say.

Name of assessors: Lead Assessor **Whiz Collis**...Second Assessor **Celia Macnab**

Date: November 8th 2009